

Kelsey School Division Box 4700 The Pas, MB R9A 1R4 Phone: 623-6421	Code: EEAE
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STUDENT TRANSPORTATION IN PRIVATE VEHICLES

- A.** The Board defines any vehicle used to transport students, other than a Division-owned or chartered bus, as a private vehicle or "non-owned vehicle."

- B.** Although school buses are utilized to transport students on school-sponsored activities such as field trips, outdoor education projects or sports activities, occasionally employees' vehicles are used to transport students to and from such events.

- C. Fifteen (15) passenger vans will not be used for student transportation.**

- D.** In recognition of the above, the Board authorizes the use of private vehicles for the transportation of students on school-sponsored activities subject to the following:
 - 1. The Board shall carry "non-owned vehicle" liability insurance as a provision of its general liability insurance coverage.
 - 2. Any owner of a private vehicle used for transportation of students shall have Basic Autopac Insurance coverage.
 - 3. Employees operating a private vehicle for transporting school students shall operate the vehicle in accordance with the Highway Traffic Act.
 - 4. Employees operating private vehicles may transport students only with the express knowledge and permission of the Superintendent or designate.
 - 5. Written permission of parents is required for students travelling in private vehicles.