

Kelsey School Division Box 4700 The Pas, MB R9A 1R4 Phone: 623-6421	Code: JN
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STUDENT FEES, FINES, AND CHARGES

Independent Study Course Fees

Senior high school students taking courses by correspondence because the Division high school does not normally offer them, will have the course fee refunded by the Board upon presentation of proof of completion of the course.

Special Materials Fee

Students in home economics, industrial arts, or business education may be assessed a fee to cover the costs of special materials. This fee is set annually for each course and assessed per student enrolled in such a course. All such fees shall be deposited in the school account and shall be used to defray part of the cost of the special materials. All such funds shall be accounted for in the school's Financial Report, submitted at the end of each school year. Any excess will be forwarded annually to the Secretary Treasurer of the Division.

Rental of School-Owned Musical Instruments

Rental fees will be charged all students who use the large wind instruments owned by Kelsey School Division and the school division owned percussion instruments. These fees are set annually and collected at the start of each semester or term. The fees must be submitted to the school Division office at the end of December and the end of June.

The Board will ensure that the stock of large and more expensive instruments are in sufficient supply to meet the demand of students requiring a Division-owned instrument.

Locker Rental

Lockers shall be rented to students at a rate that is established and from time to time reviewed. Lockers shall be rented only if the student and parent have completed and signed the form "Locker Rental Agreement" (see last page).

Caution Fees

Caution fees shall be charged to all students when the student registers. The caution fees shall be a deposit held by the school as a collateral against the books given to the students. The caution fees shall be returned, providing that the student returns the books in a condition satisfactory to the teacher and assistant principal. The fees shall, from time to time, be reviewed in light of the material costs.

KELSEY SCHOOL DIVISION LOCKER LOAN AGREEMENT

I, _____, accept the loan from Kelsey

School Division of locker number _____ located at

_____, from _____ to

_____ for a fee of _____ to be paid
before said locker is loaned.

IT IS UNDERSTOOD AND AGREED that I am responsible for all items kept in the above locker.

IT IS UNDERSTOOD AND AGREED that the Kelsey School Division, its employees and agents have the express right to search the locker at any and all times during the currency of this Agreement without notice or permission of myself or my parents or guardians.

IT IS UNDERSTOOD AND AGREED that I will not switch locks or locker without the expressed permission of the school administration.

DATED at the TOWN OF THE PAS in the Province of Manitoba this

day of _____, A.D. 20_____.

Signature of Student

**Signature of Parent or Guardian
(if student is under the age of 18)**