

<p><b>Kelsey School Division</b>  <b>Box 4700</b>  <b>The Pas, MB R9A 1R4</b></p> <p><b>Phone: 623-6421</b></p>	<p><b>Code: JCA</b></p>
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**SUPERVISED LUNCH PROGRAM**

1. Students in the Early Years and Middle Years schools, living outside the limits of the Town of The Pas and being transported to a particular school may remain for the lunch break as per the requirements of the Public Schools Act.
2. The following sessions shall be available for each student not covered under the requirements of (1):
  - a) commencement of the fall term to January 31.
  - b) February 1 to the end of the school year.
3. Parents may also take advantage of a session to cover the months: November 1 to March 30.
4. Fees will be reviewed annually by the Board through the budget process. Parents will be notified through school correspondence each June.
5. Parents will be requested to return notification of their request provided by the school at the end of the spring term.
6. Parents will state, at the time of registration, which lunch break session(s) their child/children will be staying for the entire school year.
7. Collection of fees shall be within the first five day period, starting with the fall term. Fees will be collected at the Kelsey School Division office.
8. The school administration shall have the discretion of waiving payment of fees for such occasions as:
  - \* intramural sports
  - \* extracurricular activities
  - \* "special" days in the school
  - \* weather conditions
9. Should the behaviour of a student be unacceptable during the lunch break, the lunch room service will not be available to that student, and the fee will not be refunded.
10. When the parents have been notified that the fees for the lunch program are outstanding, five additional days will be given for payment. If the fees are still outstanding after this period of grace, the student will not be allowed to remain in the supervised lunch program.