

<p><b>Kelsey School Division</b> <b>Box 4700</b> <b>The Pas, MB R9A 1R4</b></p> <p><b>Phone: 623-6421</b></p>	<p><b>Code: JEDB</b></p>
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## **PRIVATE MUSIC LESSONS**

### **A. Responding to Requests**

Should parents request school principals to permit students to utilize school time to take private music lessons outside the school site, and as the Kelsey School Division Board recognizes the educational benefits of students taking such music instruction, and as it is desired that existing private music teachers be able to take on additional students during the day the following guidelines shall apply:

1. Students at the early years and the middle years levels shall be permitted to utilize up to 45 minutes of school time per week for such instruction.
2. A student will be considered for exclusion from class for music lessons upon written request by the parent or guardian to the principal. Prior to the principal's approval being given:
  - a) the principal and teacher(s) involved with the student will discuss the student's academic performance and attitude to school work.
  - b) the possible effect on the student's in-school program of regular absenteeism for music lessons will be assessed.
  - c) consideration will be given to the manner in which catch-up for work not covered should occur.
3. The parent will be informed of this assessment prior to release time being given to the student.
4. Permission may be granted for a child to receive private music lessons during the school day with the understanding that the student is responsible for completing classroom assignments missed during that period and that the school principal agrees that the student can forego regular studies at this time. Ongoing assessments by the principal and teaching staff will determine if continued release time for private music lessons is to be allowed.
5. The school will assume no responsibility for the student's attendance at music lessons and shall not be required to remind, or otherwise become involved in the student's attendance at these lessons.

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- 6. Should regular assignments not be kept satisfactorily up to date, the privilege of release time for private music lessons during the day will be withdrawn.
- 7. A parent or designate will pick up the early years and middle years students at the school office and return the student to the school office.
- 8. An effort shall be made by the principal and the parent to schedule private music lessons during activity and/or music periods rather than creating interference with the academic timetable and the core curriculum.
- 9. Parents shall assume responsibility for students missing extra-curricular activities outside the classroom tests (either scheduled or unscheduled) and actual lesson presentations. There shall be no obligation on the teacher to re-administer tests, re-teach lessons, or mark missed assignments.
- 10. Parents must sign the appropriate form (see next page) and assume full responsibility for the child's safety when the child leaves the school building.

**B. Senior Years**

Requests by parents for students at the senior years level shall be considered on an individual basis and assessed on individual merit. Students are strongly urged to schedule private music lessons during their spare periods and to be cognizant of policy JE (Student Attendance).

**C. Annual Review**

Authorized private music students shall be reviewed in June of every year with the view of assessing the disruption it causes to each student's academic progress.



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Date

Dear \_\_\_\_\_ ;

With regard to the request for private music lessons to be taken by your child

\_\_\_\_\_ during school hours, we require that you sign the release form below. Continuation of this privilege is dependent upon the adequate completion of school assignments and satisfactory school performance. Thank you for your cooperation.

Yours truly,

Principal

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As parents, we take full responsibility for any school work missed as a result of music lessons taken by our child and understand that any extra help given by the teacher is on a strictly voluntary basis.

We also understand that we are responsible for our child's safety on the way to and from the lessons.

**SIGNED**

Permission Granted \_\_\_\_\_ Permission Denied \_\_\_\_\_ Permission Withdrawn